

SHIPPING INSTRUCTIONS

Account Name: _____

Select your account Back Order Terms:

- _____ All back orders permitted
_____ Back order *Not Yet Published* titles only
_____ No back orders permitted

Number of weeks allowed to backorder:

- Not Yet Published* titles _____ weeks (52 weeks if not specified)
All others _____ weeks (12 weeks if not specified)

Unless otherwise instructed, accounts that allow back orders will be set up to consolidate on a 5 book/30 day basis. _____ Agree _____ Disagree

Freight Forwarder Information:

Name: _____

Address: _____

Phone: _____

Fax: _____

Final Destination Address:

Name: _____

Address: _____

Phone: _____

Fax: _____